

Preston & District Model Railway Society

Committee Meeting Monday, 29th November 2021 at 8:00pm

Present:

John Wilson	<i>Chairman</i>
Andy Joel	<i>Secretary</i>
John Farnden	<i>Treasurer</i>
Carl Bowden	Dave Pallant
Chris Wilkes	Tom Springett

Note: A slightly modified agenda was adopted.

Apologies for absence

None.

Minutes of the previous meeting and matters arising

- New lighting was further discussed. It was suggested we trial just one light, after checking with the landlord that changing fittings is allowed. **Action:** JF to discuss with landlord
- A key audit was further discussed. Does Mike Pye have a key? Does he need it?
- It was noted that JW has now filled in a form to allow him to sign cheques.
- The role of social media manager is still being defined. **Action:** Dave.
- Dave and Chris now have full permissions on Facebook. Content could include construction techniques, though we need to be careful not to reveal much about finished layouts before they are revealed at our exhibition.
- Updating the website has yet to start, but it was noted that Neville has no objection as long as the history pages stays. JF said he had 15 pages on the construction of Euxton Junction that can be added.
- TS has made a lot of progress assembling a folder with insurance-related document. This is on-going.
- It was noted that we have new first aid kits and a new “accident and incident” record book, kept in the office.
- The insurance requires us to have a first aider. It was noted that Les is not always present. However, this is inevitable; even if we have multiple first aiders there is no guarantee one will always be present. It was noted that we are only 5 minutes from A&E.
- The signing in sheet should be updated to make clear members and non-members are here at their own risk. **Action:** TS.
- It was noted that the insurance does not require PAT, contrary to what was previously believed. A good inspection of electrical equipment should suffice. That said, some exhibitions do require it – and may require the certificate too. It would also be a good idea for home-built systems. **Action:** JW to talk to James.

The minutes of the previous meeting were accepted as a good record.

Accidents recorded since the last meeting

None.

Upcoming events

- The Christmas party is the next event. **Action:** Carl to see Dave Winder about buying mince pies. **Action:** JW to see Bill about a quiz.
- It was noted that the club now has three card readers for taking payment at the exhibition.
- The club open day was set to 21st March, 2022, just after the exhibition.

Any other business

- It was noted that the floor at the entrance is collapsing, presumably due to damp. **Action:** JF to tell landlord.
- The issue of masks for COVID was raised, as this will become compulsory in some places tomorrow. It was decided that the club is not covered by the new rules, so it would remain optional until the situation changes.
- JW and AKJ had visited a guy looking to sell some modelling kit after the death of his brother. This was primarily a P4 layout that had at some point gone to exhibitions, with two locos, and rolling stock, plus four gauge boards and a large amount of random and assorted bits. It was agreed that the club would offer about £250 for the lot. **Action:** JF to negotiate a deal.
- In the event that we get the P4 layout, where would it go? It was suggested that the “kids” layout is never used, so perhaps could be disposed of.
- It was noted that we need a new auditor. **Action:** JF to talk to Roger.

Rules and Insurance

- A draft of the new rules was read through, and minor corrections made. **Action:** AKJ to tidy up and distribute.

Date of the next meeting

17/Jan/22 at 8 pm

Meeting finished at 9:00 pm